



## **MICRONESIAN ISLANDER COMMUNITY**

**PO Box 18606 Salem OR 97305**  
**[info@micoregon.org](mailto:info@micoregon.org) | 971-209-5827**

**Position Title:** Community Outreach Intern

**Reports To:** Early Learning Education (ELE) Coordinator

**Hours:** 5-20 hours a week (some flexibility to accommodate class schedules), hybrid, any in-person work is in Salem

**Compensation:** \$18/hour. Begins September 30, 2025, until June 30, 2026, with an extension contingent upon funding. College credit negotiable.

### **Micronesian Islander Community**

MIC is a nonprofit organization, based in Salem, Oregon, providing direct services to Micronesian and Pacific Islander families throughout Oregon. MIC's focus areas are health, housing, education, and workforce development. Learn more about MIC at the following by visiting our social media: Facebook: @oregonmic Instagram @micronesianislandercommunity [www.micoregon.org](http://www.micoregon.org)

### **Position Overview**

As MIC's Community Outreach Intern, you will work alongside our Education & Learning (E&L) Coordinator to co-facilitate programs such as Ready for K!, Adult 101 programs, and other similar activities. The ideal candidate is fluent in a Micronesian language or familiar with the Micronesian community.

Your duties may include notetaking, co-facilitating sessions, with the possibility of manuscript writing and publication.

### **Minimum Skills and Qualifications**

- At least one year of experience in event coordination, leadership development, or community work.
- Basic proficiency with organizational platforms (Google Drive, calendar, ASANA)
- Ability to collaborate and communicate effectively with multiple team members
- Organized and able to work independently
- The successful candidate will undergo a background check due to the nature of the work, which involves interaction with minors.
- Possesses and maintains a current Oregon driver's license and an acceptable driving record, OR has access to reliable transportation.



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### **Desired qualifications**

- Willing to become certified or will be certified as a community health worker (CHW) or healthcare interpreter (HCI). or other traditional health worker classification
- An interest in working with families with children
- Able to take notes during discussion sessions
- Human Subject Research (HSR) [CITI training](#) completed or willingness to complete.

### **Working Conditions**

The position will be hybrid, with in-person meetings and events taking place throughout Salem. The position could be indoors (during workshops) or outdoors (for outreach events). Events often take place in the early evening on weekdays or in the mornings on Saturdays.

### **To Apply:**

Email [info@micoregon.org](mailto:info@micoregon.org) with your Resume and Cover letter

Please include in the Email title "Community Outreach Intern."

**Applications due September 30, 2025**