



MICRONESIAN ISLANDER COMMUNITY

PO Box 18606 Salem OR 97305
info@micoregon.org | 971-209-5827

Position Title: Education Intern

Reports To: Early Learning Education (ELE) Coordinator

Hours: 10-20 hours a week (some flexibility to accommodate class schedules), hybrid, any in-person work is in Salem

Compensation: \$18/hour. Begins September 30, 2025 until June 30, 2026, with an extension contingent upon funding. College credit negotiable.

Micronesian Islander Community

MIC is a nonprofit organization, based in Salem, Oregon, providing direct services to Micronesian and Pacific Islander families throughout Oregon. MIC's focus areas are health, housing, education, and workforce development. Learn more about MIC at the following by visiting our social media: Facebook: @oregonmic Instagram @micronesianislandercommunity www.micoregon.org

Position Overview

As an Education Intern, you will work alongside our Education & Learning (E&L) Coordinator to co-facilitate programs such as Ready for K!, Adult 101 programs, and other similar activities. The ideal candidate is fluent in a Micronesian language or familiar with the Micronesian community.

Your duties may include notetaking, co-facilitating sessions, with the possibility of manuscript writing and publication.

Minimum Skills and Qualifications

- At least one year experience in event coordination, leadership development, or community work.
- Basic proficiency with organizational platforms (Google Drive, calendar, ASANA)
- Ability to collaborate and communicate effectively with multiple team members
- Organized and ability to work independently
- The successful candidate will undergo a background check due to the nature of the work, which involves interaction with minors.
- Possesses and maintains a current Oregon driver's license and an acceptable driving record, OR has access to reliable transportation.



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Desired qualifications

- Willing to become certified or will be certified as a community health worker (CHW) or healthcare interpreter (HCI). or other traditional health worker classification
- An interest in working with families with children
- Able to take notes during discussion sessions
- Human Subject Research (HSR) [CITI training](#) completed or willingness to complete.

Working Conditions

The position will be hybrid, with in-person meetings and events taking place throughout Salem. The position could be indoors (during workshops) or outdoors (for outreach events). Events often take place in the early evening on weekdays or in the mornings on Saturdays.

To Apply:

Email info@micoregon.org with your Resume and Cover letter

Please include in the Email title "Education Intern."

Applications due August 31, 2025