

PO Box 18606 Salem OR 97305 info@micoregon.org | 971-209-5827

Position Title: Communications Intern

Hours: 10-15 hours a week (flexibility to accommodate class schedules), some in-person work required in Salem-McMinnville. Additional hours available over school breaks (if desired).

Compensation: \$18/hour. Begins September 30, 2025 until June 30, 2026, with an extension contingent upon funding. College credit negotiable.

Micronesian Islander Community

MIC is a nonprofit organization, based in Salem, Oregon, providing direct services to Micronesian and Pacific Islander families throughout Oregon. MIC's focus areas are health, housing, education, and workforce development. Learn more about MIC at the following by visiting our social media: Facebook: @oregonmic Instagram @micronesianislandercommunity www.micoregon.org

Position Overview

As our Communications Intern, you will contribute to various communication activities, including content creation, media monitoring, and event support, potentially focusing on areas such as digital media, social media, and public engagement.

The ideal candidate is fluent in a Micronesian or Pacific Islander language or familiar with the Micronesian or Pacific Islander culture.

Minimum Skills and Qualifications

- At least one year experience in event coordination, leadership development, or community work.
- Basic proficiency with organizational platforms (Google Drive, calendar, ASANA)
- Ability to collaborate and communicate effectively with multiple team members
- Organized and ability to work independently
- The successful candidate will undergo a background check due to the nature of the work, which involves interaction with minors.



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Desired qualifications

- Willing to become certified or will be certified as a community health worker (CHW) or healthcare interpreter (HCI). or other traditional health worker classification
- Familiar with social media platforms, creating content, including videos.

Working Conditions

The position is primarily virtual, with a few in-person meetings taking place in McMinnville and Salem.

To Apply:

Email info@micoregon.org with your Resume and Cover letter

Please include in the Email title "Communications Intern."

Applications due August 31, 2025